



**Meeting Minutes:  
Adaptive Sports USA BOD Meeting**



MULTI-SPORT ORGANIZATION



**Date:** 10/3/2017      **Time:** 7-10 pm EST      **Location:** Teleconference 1-877-368-3858 code 3571513686#

**Participants:** Amie D, Cory G, Denise H, Gregg B, Howard B Jerry C, Paul D, Pam C

**Absent:** Clayton F, Deb A, Glen O, Phil G, Mike B, Sarah C

**Minute Keeper:** Susan R

**Approved date:** 12/11/17

Purpose (e.g. Inform, Discuss, Share Highlights, Decision, Evaluate, Progress towards initiatives, Items to note)	Action	Who	Deadlines
<b>Discussion:</b>			
Roll Call / Call to Order			
Review of BOD Meeting Minutes from 2/21/17	Motion to approve Second All in favor	Jerry Amie All	

<p>Acceptance of the proposed bylaws to present at the NDA. Thanks Paul, Jessie, Pam. This will be sent out 10 days prior to the NDA.</p>	<p>Motion to accept Second All in favor</p>	<p>Pam C Jerry All</p>	
<p>Nomination for IWAS Board of Directors President: Paul D asked IWAS to consider him as a plan B for one more year and a nomination from Adaptive Sports USA. Paul has been President of IWAS for 16 years. Travel tough and energy with new ideas may be needed. He is looking for more of a counselor role for IWAS in the future. Position announcement goes out to membership and Paul has done some personal solicitations.</p>	<p>Electronic vote was conducted on 9/26/17 to put forward Paul D as a presidential nomination to IWAS. Electronically approved by BOD. Motion to approve Second All in favor</p>	<p>Jerry Phil Mike, Amie, Gregg, Howard, Deb, Pam, Jerry, Phil, Denise, Clayton, Cory</p>	
<p>Department of Veterans Affairs FY17 ASG Agreement: Adaptive Sports USA was notified on 9/28/17 that we are approved for the FY17 Adaptive Sports Grant for \$180,789.47 from 9/1/2017-9/30/2018. Deliverables around the National Veteran Airgun Outreach Series, Series of Sanctioned Events and National Conference.</p>	<p>Submit signed agreement to the Department of Veterans Affairs by 10/16/17. Susan to send to Mike and Cory then to VA.</p>	<p>Susan</p>	<p>10/16/17</p>
<p>FY16 ASG ended on 9/30/17 and a Q4 and year-end report will be produced in October.</p>	<p>Q4 / Final Report</p>	<p>Susan</p>	<p>10/24/17</p>
<p>Stance on fundraisers involving alcohol: Gregg would like to do a fundraiser with a Wisconsin winery to dedicate sales of wine to a nonprofit. Anticipated proceeds \$6-8k. It would be up to the organization to make the sales. Wollersheim Winery. Adaptive Sports USA label. Jerry, Paul and Denise suggested approval. No concern on fundraiser involving alcohol brought forward except mindfulness of avoiding direct tie in to Jr Nationals and the minimum amount needing to sell.</p>	<p>Explore additional details and minimum orders.</p>	<p>Gregg</p>	

<p><b>NDA and Conference Discussion (Susan)</b></p> <p>Critical to discuss potential Board candidates with all the openings and future restructure (if approved). Ideas / individuals discussed. Vice Chair most essential need.</p> <p>Continue discussions of desired Board roles and responsibilities for those elected moving forward in terms of give/get and financial commitment.</p> <p>Roll call of who will be at the conference and who will be onsite for Sunday morning's discussion and brunch. Note schedule online. The Board meeting will be on Thursday evening at 7:30 pm at the Hotel.</p> <p>Amie - Yes  Gregg - Yes  Howard - Yes  Clayton - Yes  Phil – Yes, checking on Sunday  Sarah  Paul - No  Cory – Checking into Sat/Sun  Mike B – Yes, let Susan know about Sunday  Deb - No  Denise - Yes  Glen -No  Jerry - No  Pam C – Yes, no Sunday</p> <p>NDA Reports and Budget</p>	<p>Contact individuals to explain the positions, gauge interest for themselves and/or their network. Send announcement to them and ask for interest and bio by NDA. Susan can reach out if requested.</p> <p>Any ideas  Hanger Prosthetics  Mark Gagstetter  Angeli Former Prat  Cherie Blauwet, Pam Wilson  Linda Mastandrea  Brainstorm potential athletes (10-year timeframe)</p> <p>Room block closed 10/3. We've met our commitment. Registration increases 10/3. Please register</p> <p>Please let Susan know if you are onsite Sunday morning until 11 am for a brunch discussion at the host hotel.</p> <p>Reports and 2018 Budget projections emailed to <a href="mailto:nationaloffice@adaptivesportsusa.org">nationaloffice@adaptivesportsusa.org</a></p>	<p>All  Denise  Gregg  Gregg  Jerry  Susan  Amie</p> <p>Mike Burns,  Jerry Clayton</p> <p>Sarah, Cory,  Mike Burns,  Glen</p> <p>Phil, Glen,  Jennifer, Deb,  Gregg,  Denise,  Tomie, Tim  Baumgarten,  Gregg archery  for Russ</p>	<p>10/12/17  10/9/17  10/9/17  10/9/17  10/9/17  10/9/17  10/9/17</p> <p>10/3/17</p> <p>10/12/17</p> <p>10/6/17</p>
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<p>Discussed future vision for this conference. Is this the direction we want to continue to move in. It is a lot of work and time and we don't have the resources. The momentum is good and the need is high. Do we want to continue to offer a training conference in line with our Delegate Assembly or leave more time for the committees and Board to meet in a smaller setting? If moving forward with a conference, action items need to start happening now such as identifying a location. Denver, Lake Forest, Madison and LA mentioned for future sites.</p> <p><b>Junior Nationals Discussion (Susan):</b></p> <p>Has the Executive Committee been in communication on a MOU?</p> <p>Potential site visit from Denise or Gregg in the future to Ft. Wayne.</p>	<p>Continue to gather feedback from chapters and participants on what is needed and revisit this early November with a decision.</p> <p>Discuss LOC needs with interested parties. Mention to Madison, WI that it is too soon to go back for a national event.</p> <p>Finalize any concerns or discussion on the business plan.</p>	<p>Susan</p> <p>All</p>	<p>At conference</p> <p>10/18/17</p>
<p><b>International Update (Paul D)</b></p> <p>International committee meeting to discuss 2018 plan in Athlone, Ireland in June.</p> <p>Paul suggested considering fielding a team for the Women's event. Funding is the biggest concern.</p> <p>Discussion around the need for a policy on one off IWAS requests coming into the office. Shelli is spending considerable time in the system and working back and forth with athletes and NGBs.</p>	<p>Conduct conference call to talk through goals and timeline of potentially fielding a team in 2018.</p>	<p>Tomie, Jessie, Denise, Susan, Shelli</p>	<p>10/4/17</p>

<p>Items such as: must be a member, sign code of conduct, pay an admin fee, vetted through STC or MOU put in place.</p>			
<p><b>Other Business</b></p> <p>Deb Armento resigned as Junior Committee Chair</p> <p>Cathy Sellers is retiring from U.S. Paralympics. She has been a huge asset to the track and field community – Note of acknowledgement or future awardee of Adaptive Sports USA. Consider involvement in the Jr Committee as a member.</p>	<p>Contact Deb to discuss prior to reaching out to others. Thank her for her service.</p> <p>Connect with the Jr Committee Discuss an action plan for coverage</p> <p>Approach to gauge interest in Jr Committee.</p>	<p>Susan / Denise</p> <p>Denise Denise, GB, Susan</p> <p>Susan</p>	
<p><b>Next meeting:</b></p>	<p>Thursday, October 26 in Phoenix</p>	<p>All onsite</p>	
<p><b>Adjournment:</b></p>	<p>Motion to adjourn Second</p>	<p>Amie Jerry</p>	