



## Meeting Minutes: Adaptive Sports USA BOD Meeting



MULTI-SPORT ORGANIZATION



**Date:** 12/10/18

**Time:**  
7-9:30 pm EST

**Location:**Conference call line: 877-368-3858, Conference code: 3571513686

**Participants:** Gregg Baumgarten, Howard Brodwin, Bill Dunham, Clayton Frech, John Kasper, Amanda McGrory, Dan Schwieder, Jim Strunk, Joe Walsh, Paul DePace (emeritus), Susan Rossi (staff), Shelli Fazzini (staff)

**Absent:** Mike Burns, Phil Galli

**Minute Keeper:** Susan Rossi

**Approved date:**

<b>Purpose</b> (e.g. Inform, Discuss, Share Highlights, Decision, Evaluate, Progress towards initiatives, Items to note)	<b>Action</b>	<b>Who</b>	<b>Deadline</b>
<b>Discussion:</b>			
<p>Call to Order at 7:08 pm EST</p> <p>The changes, as recommended and approved at the NDA, were presented to and approved by the Board with the slight edits Janet Cobb included – as listed below.</p> <ol style="list-style-type: none"> <li>1. All reference to “Chair” was rewritten as “Chairperson.”</li> <li>2. Section 4.4: Term Limits               <ul style="list-style-type: none"> <li>(C) If at any time, due to resignation or term limits, the Board of Directors numbers would fall below the 7-member minimum, a term extension of any member can be approved by a simple majority vote of the Board of Directors.</li> <li>(D) When an individual is elected to fill a vacancy because of the resignation, removal, incapacity, or death of a representative Board Member.</li> </ul> </li> </ol>	<p>Motion to approve the language to the left.</p> <p>Second</p> <p>All in favor</p>	<p>Paul D</p> <p>Bill D</p> <p>All</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>

**Agenda Item:**

Introductions of each new Board member. All on call introduced themselves with a brief bio and explanation of why they engage in this space. See bios circulated via email on December 6 which will be placed on website under "About Us – Organization Documents" early January 2019.

**Agenda Item:**

Insurance Update (Shelli)

Our insurance program is not sustainable as it exists now. Our prices are too low and we have a deficit. Eighteen + months of research and conversation has taken place around this subject keeping in mind the interest of Adaptive Sports USA and our chapter network.

2018 total cost \$38,505

2018 total revenue \$24,308

2018 net loss \$14,197

2019 projected costs \$38,120

2019 projected revenue \$50,600 at \$2000 / chapter (19) and \$12,600 (\$300 / 42 clubs)

Factors related to the proposal were shared with the Board via email in a "ASUSA 2019 Insurance Proposal" document on 12/10/18. Considered alternate options for chapters – Disabled Sports USA approximately \$5,000-6000 / year with increased coverage.

Questions from Jim S and Bill D on further explanation of policy with a response from Joe W and Shelli F \$100,000,000 / occurrence around activities per sport events of a chapter. \$3,000,000 aggregate for entire policy. International and accident policy discussed. Discussed concern on chapters that may need to move on without our coverage. Belief is the rate is still reasonable, competitive and hard to find elsewhere. Margins are built in to ensure funds are not lost. Communication and relationship is key. Clearly communicate why and how to chapters. Minimal increase in 2018. Incremental increases won't bridge the gap. Further increases are difficult to predict with the insurance industry. Loss run minimal, attempting to provide more accurate reports and data.

Thank you Shelli!

**Agenda Item:**

Budget Review (Clayton)

Motion to raise the existing chapter rate to \$2000 / chapter of Adaptive Sports USA and \$300 for Quad Rugby clubs / 42 chapters.

Gregg B

N/A

Second

Joe W

N/A

In Favor

All

N/A

Opposed

None

N/A

Personal call to Quad Rugby

Joe (lead), Gregg, Shelli

Week of 12/16/18

Personal note to chapters using insurance on increase.

Shelli

Week of 12/16/18

<p>With Mike B and Phil G absent and limited time, we will review this offline, send comments and regroup.</p> <p>High level: 2019 draft is has conservative revenue and expense assumptions. It does show a net loss of \$50k for the year currently. We have \$400k in assets. \$100k is liquid, \$300 USOC Foundation investment. Note the LOC for Junior Nationals has a separate budget they are responsible for in 2019. VA grant is money in money out tied to deliverables but budget relieving. Added support for conference management and Janet Cobb year 2 to finish the strategic plan.</p> <p><b>Agenda Item:</b></p> <p>Board commitments (Clayton and Susan)</p> <p>Please make financial commitments in Q1 for the financial health of the organization. Let Clayton know if a struggle as we don't want to pressure anyone.</p> <p>Susan discussed need for committees and difference between Governance and Oversight and Program and Operations Committees. Roles and goals to be developed by future Chair and tied into strategic planning process – Governance, Brand Awareness, Membership Benefits and Fiscal Viability.</p>	<p>Circulate 2019 draft budget</p> <p>Provide feedback/ideas to Clayton electronically</p> <p>Set a BOD call for final discussion and vote</p> <p>Financial commitments in Q1 or discuss any struggles or strategies with Clayton.</p> <p>Complete 2019 Commitment Form (link emailed by Susan on 12/6/18)</p>	<p>Clayton</p> <p>All</p> <p>Clayton Susan</p> <p>All</p> <p>All</p>	<p>12/10/18</p> <p>COB 12/13/18</p> <p>Week of 12/16/18</p> <p>Q1</p> <p>12/14/18</p>
---	--	--	---

**Other business:**

**Next meeting:**

TBD the week of December 16 – budget focused

2019 Schedule to be developed

**Adjournment:**

9:36 pm EST

Express interest in Secretary or Vice Chair roles to Clayton

All

12/14/18

Plot BOD roles

Clayton  
Susan

By year end

Let Susan / Clayton know any training or Adaptive Sports USA orientation topics desired

All

By year end

Motion

Joe W

N/A

Second

Dan S

N/A

In favor

All

N/A

Opposed

None

N/A