



**Meeting Minutes:
Adaptive Sports USA BOD Meeting**



MULTI-SPORT ORGANIZATION



Date: February 26, 2018 **Time:** 7-10 pm EST **Location:** Teleconference 1-877-368-3858 code 8128967432#

Participants: Gregg Baumgarten; Paul DePace; Clayton Frech; Phil Galli; Howard Brodwin; Cory Grant; Sarah Carey; Glen O'Sullivan In attendance: Susan Rossi; Shelli Fazzini

Absent: Pam Chiavaroli; Bill Dunham; Mike Burns

Minute Keeper:

Person	Purpose (e.g. Inform, Discuss, Share Highlights, Decision, Evaluate, Progress towards initiatives, Items to note)	Action	Who	Needs	Deadlines
	Discussion:				
1.	Motion by Paul D; Seconded by Cory G. to approve December Minutes as amended	Passed by voice vote			
2.	Susan R shared with BOD updates on discussions with Janet Cobb, contracted service provider, working with BOD to rewrite organization by-laws that are reflective of the organization's current situation and future growth. A series of follow-up calls will be held with Janet and BOD members to discuss areas of focus, concerns, etc.	No Action			
3					

4.	Motion by Phil G; Seconded by Paul D to include Office Manager Shelli Fazzini as a signatory on all of the organization's Bank of America accounts to streamline the process for accounts payable.	Passed by voice vote			
5.	Motion by Cory G; Seconded by Glen O to approve the submitted bid to host the 2019 Adaptive Sports USA Junior Nationals provided by the Bloomington Minnesota Local Organizing Committee. The bid includes a plan to conduct all financial and business operations of the event under Adaptive Sports USA's 501-(c)-(03) status.	Passed by voice vote			
6.	BOD discussed the status of the 2018 Adaptive Sports USA National Conference and Delegate Assembly to be held in the fall. Several options were discussed and pros and cons of each were discussed. The BOD narrowed the options and Susan was to follow up, with Gregg approaching secondary option if Susan meets roadblocks.	Susan to follow up with potential sites to host 2018 Conference			
7.	Paul D moved to adjourn the meeting; Seconded by Glen O.	Passed by voice vote			
8.					
9.	Next meeting: Monday, April 9 th 7 PM Eastern				
<i>Additional Meeting Take Away Actions:</i>					

