



Meeting Minutes: Adaptive Sports USA BOD Meeting



MULTI-SPORT ORGANIZATION



Date: 02/04/2019

Time:
7-8:30 pm EST

Location: Conference call line: 877-368-3858, Conference code: 3571513686

Participants: Gregg Baumgarten, Howard Brodwin, Bill Dunham, Clayton Frech, John Kasper, Amanda McGrory, Dan Schwieder, Jim Strunk, Phil Galli, Paul DePace (emeritus), Susan Rossi (staff)

Absent: Mike Burns, Joe Walsh

Minute Keeper: Amanda McGrory

Approved date:

Purpose (e.g. Inform, Discuss, Share Highlights, Decision, Evaluate, Progress towards initiatives, Items to note)

Action

Who

Deadline

Discussion:

Call to Order at 7:00 pm EST

Minutes – approve meeting minutes from 12/10/18

Motion to approve previous meeting minutes

Paul D

N/A

Second

John

N/A

All in favor

All

N/A

Executive Committee - Vote on new Executive Committee members

Clayton – Chairman
Bill – Vice-Chairman
Mike – Treasurer
Amanda – Secretary

Motion to approve new Executive Committee members

Jim

N/A

Gregg – resigned from the board entirely	Second	Paul	N/A
	All in favor	All	N/A
Recommendation for Office Staff Contracts – Vote to approve Sue and Shelli Contracts	Motion to approve new contracts for Sue and Shelli	---	N/A
Sue - We recommend that Sue goes from \$35,000 (per year) to \$38,000 (per year), an 8.5% raise.			
Shelli - We recommend Shelli goes from \$18 to \$22 per hour, a 22% raise. (\$23,400 to \$28,600 per year)	Second	Bill	N/A
New employee benefits:			
Paid holidays and flex time:			
4 Paid holidays 4th, Thanksgiving, Christmas, New Years	Motion to approve 2019 Budget	Paul	N/A
6 other flex days (since neither work Monday or Friday) which is 2 weeks paid vacation.	Second	Jim	N/A
Option to reimburse up to \$50 / month for home offices expenses.	All in favor	All	N/A
Discuss 2019 Budget – Vote to approve the current draft of the 2019 Budget			
Priorities – Conference, Improving Staff Contracts	BOD fundraising commitments - \$5000 each	All	End of Q1
Risks – Cash Flow is tight, we need a strong revenue year	Select 2 roles from Org Chart	All	4/1/19
LINK: https://docs.google.com/spreadsheets/d/1jUu1oQmA_xf-PjsZ_SC1Yt3U1qeV50yT4Qc9Epb-zag/edit#gid=2096640300	Become members of Adaptive Sports USA	All	4/1/19
CHECK IN REGARDING BOARD DONATIONS			
Discussion re: Board Committees and Roles			
Philosophy – 2 roles per BOD member, 3-4 for folks with extra time.			
Review BOD Role Table			
Commitments from each BOD member to get started on Committee before next BOD meeting			
Become members of Adaptive Sports USA, complete background check			

<p>Current Hall of Fame Members Working group with Gregg Baumgarten</p> <p>Programmatic Update IWAS General Assembly update IWAS Games in UAE next week/General Assembly Phil will represent Adaptive Sports USA</p> <p>Cathrine Erickson – can take up to 20 juniors Criteria is still in progress</p> <p>2019 Conference date and location Phoenix, 11/10-11/12 Join w/ Blaze Sports – Adaptive Sports USA Conference w/ Blaze Sports Add to Board Meeting Dates</p> <p>Junior Nationals 2019, 2020 Denver 2020 Discussion: Small towns or big cities? Change the bid process? Sue to forward flyer for Sanctioned Events</p> <p>SafeSport working group Top Priority All staff must be trained – bullying/sexual harassment Key individuals need to go through Safe Sport Training USATF lawyer to share document</p> <p>Reminders Complete the Doodle poll asap so remaining BOD meeting dates can be formed LINK: https://doodle.com/poll/4tqke2ycyuc4z5a3 Send Amanda your date you plan to meet your fundraising target – Need Q1! Look for Emails from Amanda re: Board Meetings, Commitments and Follow-up</p>	<p>Complete background check</p> <p>Compile list of current members</p> <p>None</p> <p>Select BOD meeting date</p> <p>Forward flyer for sanctioned events</p> <p>Safe Sport Training</p> <p>Updates/follow-ups to come from Secretary</p>	<p>All</p> <p>Susan</p> <p></p> <p>All</p> <p>Susan</p> <p>TBD</p> <p>Amanda</p>	<p>4/1/19</p> <p>Before next meeting</p> <p>N/A</p> <p>Next meeting</p> <p>Before next meeting</p> <p>TBD</p> <p>Before next meeting</p>
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Motion to Adjourn	Motion to adjourn	Bill	N/A
Meeting adjourned 8:42 pm EST	Second	---	N/A
	All in favor	All	N/A