



## Meeting Minutes: Adaptive Sports USA BOD Meeting



MULTI-SPORT ORGANIZATION



**Date:** 7/18/19

**Time:** 2:00 - 3:30CST

**Location:** On Site at Jr. Nationals in Eden Prairie, MN.  
Conference call line: 877-368-3858, Conference code: 3571513686

**Participants:** Amanda McGrory, Susan Rossi, Howard Brodwin, John Kasper, Bill Dunham, Clayton Frech, Dan Schwieder, Jim Strunk

**Absent:** Phil Galli, Mike Burns

**Minute Keeper:** Amanda McGrory

**Approved date:** 9 September 2019

**Purpose** (e.g. Inform, Discuss, Share Highlights, Decision, Evaluate, Progress towards initiatives, Items to note)

**Action**

**Who**

**Deadline**

- Roll Call, Call to Order, Check-in (Clayton)
- Vote on minutes from July meeting (Clayton)
- Board Strategy Spreadsheet (Bill)

Motion to Approve

Bill

Second

Howard

All in Favor

All

Take ownership of

Heads of Committees

To be discussed in Nov.

<ul style="list-style-type: none"> <li>○ Discussion of each tab to begin the conversation:</li> <li>○ <b>Governance</b></li> <li>○ rework Susan's contract, budget review, new board nominations</li> <li>○ <b>Revenue development</b></li> <li>○ looking for long-term consistent revenue streams, setting up meetings to discuss potential</li> <li>○ investigate grant writing potential</li> <li>○ utilize a consultant, Angel City?</li> <li>○ <b>Marketing</b></li> <li>○ short term – conference, reach out to OT/PT, social media campaign.</li> <li>○ Long term – Jr Nationals – mad wire working for Denver Jr. Nationals.</li> <li>○ Discuss monthly newsletter</li> <li>○ <b>Member Benefits</b></li> <li>○ what are the current benefits, what benefits to members utilize?</li> <li>○ Gather information – where are the gaps, how to fill them, what sets Adaptive Sports USA apart from others?</li> <li>○ Who are target members?</li> <li>○ <b>Fill in spreadsheet by October 15</b></li> <li>○ Meeting about spreadsheets</li> <li>○ SEND OUT MEETING REQUEST FOR NEXT WEEK</li> </ul>	<p>respective tabs</p> <p>Governance</p> <p>Revenue</p> <p>Marketing</p> <p>Membership</p> <p>Bill to send invite</p>	<p>Bill and Clayton</p> <p>Jim, Bill, Clayton</p> <p>Howard</p> <p>Dan</p> <p>Bill, Clayton, Susan</p>	
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<ul style="list-style-type: none"> <li>• Office administrative updates requiring board attention – Insurance, Neon proposal, Quickbooks (Shelli Fazzini) <ul style="list-style-type: none"> <li>○ Insurance – currently absorbing small costs, moving forward there is a new application for chapters requesting additional coverage. 2020 plan should be better tailored to the sports organizations. In the future, we will not be able to offer coverage for one-off events, for chapters who do not utilize the Adaptive Sports USA coverage</li> <li>○ Quickbooks – needs to be updated, but needs to be discussed with Mike Burns and potentially voted on by the Executive Committee</li> <li>○ Neon – will be reviewed by the Executive Committee</li> </ul> </li> </ul>	<p>Quickbooks update</p> <p>Neon review</p>	<p>Shelli, Mike, Executive Committee</p> <p>Executive Committee</p>	
<ul style="list-style-type: none"> <li>• Rossi contract (Joe Walsh) <ul style="list-style-type: none"> <li>○ Adding in event director for Jr. Nationals</li> <li>○ Outsource VA grant</li> <li>○ Write an extension not an addition</li> <li>○ Wrap up changes by Oct. 1</li> <li>○ Will be discussed in depth via Executive Committee</li> </ul> </li> </ul>	<p>Complete Rossi Contract</p>	<p>Joe, Executive Committee</p>	<p>October 1</p>
<ul style="list-style-type: none"> <li>• Budget status and 2020 preparation (Mike Burns) <ul style="list-style-type: none"> <li>○ Mike is not on the call</li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li>• Adaptive Sports USA Conference and National Member Assembly Updates– Logistics, roles, meetings (Susan Rossi) <ul style="list-style-type: none"> <li>Schedules will be released soon</li> <li>Sunday and Monday – for board members – Ability 360 for meeting</li> <li>Janet is attending</li> <li>Board needs to register</li> </ul> </li> </ul>	<p>Register for National Conference</p>	<p>All</p>	<p>ASAP</p>

<p>Hall of Fame award nominations – Athlete and Supporter (Paul DePace) call for nominations ideally athletes that grew up through the programs</p> <p>Board Nominations (Howard Brodwin) One nomination received – Frank Anzaldi Should we solicit for a chapter representative? Members vote Need to establish nomination process</p> <p>Adjourned: 8:00</p>	<p>Nominations</p> <p>Board Nominations</p>	<p>All</p> <p>Howard, All</p>	<p>ASAP</p> <p>ASAP</p>